

# Burnaby Horsemen's Association Policy: **Definition of Instruction**

Approved: March 28 2022

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## Applicability

This policy outlines the definition and limitations of "Instruction" at BHA. Sharing knowledge amongst Club members is friendly interaction that promotes a sense of community. Exchanges that impart knowledge while one of more members are mounted or working with horses must also promote safety for all and adherence to ring etiquette rules.

## Policy

Unauthorized instruction at BHA is problematic for many reasons, including, but not limited to, significant insurance liabilities; disruption to students receiving lessons from licenced and Board-approved Instructors; and limitations to general member use and enjoyment of the facilities.

**Only BHA Instructors may give "instruction" on Club premises**, except as authorized by the Board of Directors for clinics and other special events. BHA Instructors are those who have the insurance requirements and have been designated as such by the Board of Directors.

To be considered "instruction," an activity must meet **BOTH** of the following criteria:

1. "Instruction" is defined as a continuous commentary and/or direction given over an extended period of time (i.e. more than an occasional comment) regardless of whether money is exchanged; **and**
2. "Instruction" takes place while in the act of working with a horse in the arena, as opposed to observations and comments made *after* the ride or session is complete.

The following provide exceptions to "instruction" as defined by both points 1 and 2 above:

- Instances where a member helps someone make an immediate situation *less* dangerous are not considered "instruction" and serve to promote a climate of safety and inclusion.
- Interactions between parents of guardians and their own children are not considered "instruction."
- Physical assistance, such as lead-lining or lunging a horse and rider are not considered "instruction."
- Reading aloud a dressage test is not considered "instruction."

## Supporting Documents

- 1) Related BHA Policy
  - a) Approved Instructor Insurance
  - b) Riding Etiquette

## Review Schedule

<b>Policy Adopted:</b>	February 2021
<b>Policy Owner:</b>	Director of Lessons and Clinics
<b>Next Review Scheduled:</b>	April 2023

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## Version History

Date	Version Number	Details
Feb 2021	1.0	Initial version posted on BHA website
March 28 2022	1.1	Formatting changed