

Burnaby Horsemen's Association: FINANCE – PAYMENT POLICY

Approved: MARCH 28 2022

Applicability

This policy details acceptable payment methods for monies owing to or from BHA.

Policy

- 1) Acceptable forms of payment;
 - a) Payments must be received as cheques, money orders or etransfer.
 - b) Payments owed by BHA will be paid by cheque.
- 2) Unacceptable forms of payment;
 - a) Cash and Credit cards cannot be accepted or used for payments

Supporting Documents

- 1) Related BHA Policy and Procedures
 - a) Ring Fee Payment Procedure
 - b) Extra Use of the Bin Procedure
 - c) Stall Deposit Policy
 - d) Stall Rental Policy
 - e) Stall Sublease Policy
- 2) Related BHA Constitution & Bylaws
 - a) Bylaw 2.8

Review Schedule

Policy Adopted:	July 22, 2020
Policy Owner:	Treasurer
Next Review Scheduled:	April 2023

Version History

Date	Version Number	Details
July 22, 2020	1.0	Initial version posted on BHA website
	2.0	Revised to clarify that payment from BHA is by cheque.
March 28 2022	2.1	Formatting changed